

School Site Council Meeting
Monday, December 5, 2011, 3:40 PM
Room 134

The meeting was called to order at 3:46pm by Tom Chambers, chair. Absent excused: Doug Bullard, Michelle Chan, Cynthia Darling, Jason Ho, Alex Hsieh, Kai Matsumoto-Hines, Lisa Pollard, Maddie Vilhauer Absent: Jenny Aldaz, and Carolina Picazo, (alternates).

I. Approve minutes of November 14, 2011 meeting. Mr. Ishibashi moved to accept the minutes. Ms. Winter seconded. The motion passed.

II. Public Comment – Peter Lauterborn, Youth Vote Coordinator & DCYF Outreach Assistant from SF Dept of Children, Youth, and Their Families passed out prepared packets containing DCYF-funded program report and YouthVote survey/ results relevant to Lowell. He announced that the collective results will soon be available online and encouraged the council to refer to these resources as supplements. The council thanks Mr. Lauterborn for presenting.

III. Old Business

A. Committee Reports – Mr. Ishibashi encouraged parents to serve on the WASC committee.

B. Proposed Bylaws revision regarding number of representatives and meeting frequency (discussed last meeting – vote possible)—

The council continued discussion of last meeting's agenda item to revise the number of representatives called for in the bylaws. Ms. Christensen moved the previous question on amending the bylaws: [1] to decrease the total number of SSC members from 28 to 24 in the following manner—staff members to 12 (currently 14), parents/ community members to 6 (currently 7), and students to 6 (currently 7) and [2] to give the chair power to call off scheduled meetings the Friday before if there is insufficient business or lack of agenda items; all members would be informed by email at least 3 days before the meeting. Ms. Guitron seconded. This motion passed with 2 nays. The amendments then passed with 13 ayes, 5 nays, and 1 abstention. Mr. Weaver moved to cancel the Jan. 9th meeting. Mr. Ishibashi seconded. This motion passed unanimously.

C. Proposed budget adjustments – Mr. Ishibashi reports that one of the clerk positions in the main office is in the process of being downgraded. This should save the school \$6,000/ yr and the change may be effective at the end of January or early February. He still needs to clear the change in position with downtown to ensure the new job description and duties are appropriate. If approved, the council will discuss where any savings will be allocated.

IV. New Business – Call for volunteers for Parents' Election Committee – Anyone interested should contact Mr. Chambers.

V. Adjournment (Next Regular Meeting January 9 or January 30) The next meeting will be held Jan. 30. Ms. Melvin moved to adjourn. Mr. Emerson seconded. Motion passed. The meeting was adjourned at 5:05 P.M.