

Lowell School Site Council Meeting
Monday, October 29, 2012. 3:40 PM - Room 134

This meeting was called to order at 3:45 pm by Tom Chambers, Chair.

Present: Abad, Adams, Bullard, Chambers, Darling, Dickey, Fong, Ho, Innis, Jensen, Marten, Melvin, Pollard, Ray, Shepard, Williams, Winter, F. Wong, M. Wong, Wu. **Excused:** Ishibashi, Kwok, D. Wong. **Unexcused:** Aguirre, Hsieh

I. Discussion/Approval of minutes for September 24, 2012 Xiaofan Wu moved to accept September 24 minutes as written, Mr. Abad seconded. The motion passed.

II. Public Comment

Xiaofan Wu thanked everyone for writing letters to the Superintendent supporting the continued, full funding of the Peer Resources program. She will keep us informed about future developments.

III. Committee Reports-Formation of Committees

A. Facilities Committee

In the past, the Facilities Committee met to discuss about use of space issues, for example, the use and possible expansion of the library. Due to lack of current facilities issues, the SSC chose to postpone reforming this committee until requested by SSC members.

B. WASC Action Plan Committee

Mr. Chambers commented that this committee is required by SSC Bylaws, with the purpose of keeping us informed on school progress in meeting our WASC Action Plan. Rebecca Johnson and her group will be doing most of the work, but one member needs to be an SSC member. Ms. Innis volunteered to be on the committee.

C. Tech Committee

Dr. Marten commented that Tech Committee mainly focuses on technology needs in classrooms at Lowell. The funds for Tech Committee mainly come from SSC, PTSA, and LAA. The Tech Committee has put multi-media carts in many classrooms (with more coming). It has also expanded and upgraded our computers and established a school-wide WiFi system. There was a long term plan to network school-wide printing and copying, although this has been difficult due to the integration required with the SFUSD printing contract. In response to a question, Dr. Marten said that all Tech Committee meetings are on scheduled meeting days at 7 am, but on an irregular, as needed basis.

IV. Old Business

A. Finding regarding SSC advocacy for/against election propositions.

Mr. Chambers said that Mr. Ishibashi had received a letter from the Superintendent's Office, advising that schools and school organizations should not take official positions on political propositions. We could relate facts, such as, by our labor contract the school year will have furlough days added if Prop 30 does not pass, but we may not take an official position on the ballot measure.

B. Discussion/adopt plan for unallocated SSC WSF funds.

Mr. Chambers commented that SSC currently has \$37,692 unallocated, and there were many choices for the funds. The choices were pre-funding next year's \$20,000 contribution to technology; funding multiples of \$17,155 (0.2 FTE) to replace PTSA funded staff, saving PTSA funds for next year; a \$20,000 request from Robotics Club for a machine shop, funds for department purchase of toner cartridges, and a \$500 request for cooking supplies for Learning Resource Department. After a discussion of each request, Mr. Abad suggested that some funds should be allocated to the Tech Committee or to cover PTSA-funded staffing since both proposals save funds for next year. In response to Mr. Williams' question, Dr. Marten said that the Technology Committee had recently allocated funds, giving classrooms priority over administrative use of technology, but additional WSF funds could be used this year. Ms Pollard suggested that PTSA could fund cooking supplies for Learning Resource. Mr. Abad motioned to allocate SSC WSF funds to Tech Committee (\$20,000) and refund the PTSA for a 0.2 FTE (\$17155), and that the remaining \$537 be used for toner purchases. Lisa Pollard seconded, and motion passed.

IV. New Business

None

V. Adjournment

Xiaofan Wu moved to adjourn. Joann Fong seconded. Motion passed. Meeting was adjourned at 4:30 pm