

School Site Council Meeting
Monday, November 14, 2011, 3:40 PM
Room 134

The meeting was called to order at 3:46pm by Tom Chambers, chair. Absent excused: Pui-Yan Kwok, Shin San, Alex Hsieh, Absent: Maria Aguirre, Mike Prutz, Xiaofan Wu; Jenny Aldaz, Dennis Weaver and Carolina Picazo (alternates)

I. Approve minutes of October 24, 2011 meeting-- Spelling correction made in "Vilhauer," in "absent excused." Andy Ishibashi moved to approve minutes. Doug Bullard seconded. Motion passed.

II. Public Comment – There was no public comment.

III. Old Business – Committee Reports--None

IV. New Business –

A. Welcome to new members--Kathy Melvin reported that the two new staff members to share the staff position are Michele Winter and Kirsten Janssen. The new freshman rep is Joanne Fong.

B. Appointment of Parliamentarian—Tom appointed Shin San to the position.

C. WASC Action Committee formation—

Tom Chambers reported that Section 4 A of the SSC Bylaws states "There shall be a standing committee of the SSC called the "WASC Action Plan Committee." Further, the Bylaws state that this committee will give periodic reports to the SSC on the school's progress towards specific goals, as outlined in the WASC Action Plan. Presently we have no such committee. We could either delete this section, or form a standing committee. It was decided that since the principal is a member of the WASC Committee he will give a report to the SSC on WASC in May. This Council has incorporated WASC goals into the Balanced Scorecard.

D. Potential revision to Bylaws regarding number of representatives—Kathy Melvin stated that it is getting increasingly difficult to recruit faculty members to run for a seat on the SSC. One reason is the frequency of meetings. A discussion ensued as to whether we could reduce the number of meetings and/or the number of members. To maintain the required balance, Tom Chambers suggests reducing the total number of SSC members from 28 to 24. There would be 12 staff members (currently 14), 6 parents/community (currently 7), and 6 students (currently 7). Debbie Gee Wong made a motion to accept these proposed changes to the Bylaws. The vote will take place at the next meeting. Robert Emerson seconded the motion. Terry Abad offered an amendment proposing to give the chair power to call off scheduled meetings the Friday before if there is insufficient business or lack of agenda items. All members would be informed by email at least 3 days before the meeting. Mr. Emerson seconded the amendment to the motion, which then passed. The vote to make these changes to the Bylaws will occur at the Dec. 5th meeting.

V. Adjournment (next regular meeting December 5)—Ms. Melvin moved to adjourn. Mr. Ishibashi seconded the motion. Motion passed. The meeting was adjourned at 4:33.